



Dorothea Walker Elementary School
Minutes of PAC Annual General Meeting
Sept 17, 2024
Meeting Commenced at 6:33 pm

Attendees:

- a) Kim Hafeman – Incoming PAC President
- b) Nicole G. – PAC Vice President
- c) Terralee Burton – Incoming Treasurer
- d) Jen Dyson - COPAC Representative
- e) Rosie Kufeldt – Communications Representative
- f) Tiffany Earl – Member at Large
- g) Ashleigh Christensen – Member at Large / FFN Coordinator
- h) Trudi Trask – Past Treasurer / Member at Large
- i) Lisa Wilson – Member at Large / Art Cards
- j) Dawn Joseph – Member at Large
- k) Kendra – Parent
- l) Ashley Rowan – Member at Large / Hot Lunch
- m) Colleen Dickerson – Member at Large

DWE Administration:

- Marie Josee Bedard, Principal

Meeting Chaired by:

- DWE PAC President, Kim Hafeman

1) Call to Order, Welcome, Approve previous meeting minutes & Approve agenda

- a) DWE PAC welcomes all parents of DWE students and DWE administration
- b) Territory Acknowledgement.
 - i) DWE PAC acknowledges that our community is located on the traditional, ancestral, unceded territory of the Syilx/Okanagan people.
- c) Motion to approve meeting minutes from June 13:
 - (1) First: Nicole G.
 - (2) Second: Terralee Burton
- d) Motion to approve agenda for tonight's meeting:
 - (1) First: Ashley Rowan
 - (2) Second: Nicole G.

2) PAC Executive Elections

- a) President – Kim Hafeman nominated
 - i) Nobody running against her
 - ii) Nicole G. puts forth the nomination
 - iii) All in favour: YES, majority
- b) Vice President – Nicole G. is interested in continuing for a second year
 - i) Nobody running against her
 - ii) Jen Dyson puts forth the nomination
 - iii) All in favour: YES, majority
- c) Treasurer – Terralee Burton nominated
 - i) Trudi Trask would like to step down as Treasurer

- ii) This was the succession plan, as Trudi and Terralee were Co-Treasurers last year to ensure mentorship
 - iii) Terralee Burton nominated by Kim Hafeman
 - iv) Nobody running against her
 - v) Terralee Burton, who is interested
 - vi) All in favour: YES, majority
- d) Secretary – Jenn Drever is interested in continuing for a third year
- i) Nobody running against her
 - ii) Confirmed that this is possible with our guidelines
 - iii) All in favour: YES, majority
- e) COPAC Representative – Jenn Dyson is interested in continuing for a second year
- i) Nobody running against her
 - ii) Kim Hafeman puts forth the nomination
 - iii) All in favour: YES, majority
- f) Members at Large
- i) Jenn Dyson moves the motion that the following seven members be approved as members at large:
 - ii) Seconded: Nicole G.
 - (1) Lisa Wilson
 - (2) Ashley Rowan
 - (3) Ashleigh Christensen
 - (4) Tiffany Earl
 - (5) Trudi Trask
 - (6) Dawn Joseph
 - (7) Colleen Dickerson
 - iii) All in favour: YES
- g) Communications Lead: Roseanne Kufeldt is interested in continuing
- h) Hot Lunch Coordinator: Ashley Rowan & Mandy Franson will be executing hot lunch on Wednesdays
- i) Disclosure of Executive conflict of interest:
Kim Hafeman, Roseanne Kufeldt, & Ashley Rowan are employed by SD23
- 3) **Administration Update** (Marie Josee Bedard)
- a) Thank you to PAC volunteers for the welcome back events
 - b) Twelve full classes this year, there are only seven seats left in the entire school
 - c) The grade 3 transition has been really smooth so far. This is the first time we have had new students in three years so this is all very exciting! Teaching the new kids how our school does things and navigating the playground etc it is all going really well
 - d) Terry Fox Run was on Friday. The kids ran way further than anyone anticipated. They really put their best efforts forward that day. Very nice to see
 - e) Lunch monitors have been doing well and Mme. Bedard has been training them on how to work this, they are all very excited
 - f) The grade 5/6 morning announcements have been started and is also going well
 - g) School newsletter went out today
 - h) Individual school pictures happening Wednesday, Sept 25
 - i) Gardom Lake meeting is Sept 26 for kids leaving to middle school next year (information will also be sent out via email)
 - j) School Assembly for Truth and Reconciliation / Orange Shirt day will be Sept 27
 - k) No school:
 - i) Sept 30 – Truth & Reconciliation Day

- ii) Oct 11 Admin Implementation Day
- iii) Oct 14 – Thanksgiving
- iv) Oct 17/18 EARLY DISMISSAL at 12:25 PM to allow for parent teacher interviews
- v) Oct 25 is PD Day
- l) New water fountain will be installed and running soon
- m) You can go on website and add school calendar to our calendar
<https://dwe.sd23.bc.ca/calendar-main>
 CLICK on the link above and find the “subscribe” icon on the top right to add the school calendar to your phone!

4) **COPAC Update: Jenn Dyson**

- a) Prioritizing this update in the meeting agenda so one parent can hear this before she has to leave (nobody disagrees with this change)
- b) The district brings in cultural performers. The district has people apply and they select people who get to go down to Vancouver and vote on who will get to be our cultural performers. This is just our district that does this. Jenn Dyson to get more information if anyone is interested, you can reach out to her.
- c) Parents for Inclusive Education
 - i) You can sign up to get on their email list to get their updates. This is an opportunity for parents to get together and get resources for anyone who needs additional support
- d) BCCPAC – we pay \$100 fee to be a member. In the past, COPAC has paid for this and this year they can no longer afford this so if we want to continue we need to pay it ourselves. There is some speculation that the BCCPAC is not necessarily representing us in the way they should be. We can discuss as a group and see if this is something we are interested in financing this. One of the potential hardships of not paying our membership is that our resolutions may not actually be put forth to the ministry. We can table this until next meeting.
- e) Several key members of BCCPAC have resigned, which is another reason why we are choosing to withhold payment at this time and discuss again in the future.

5) **Financial Update – Terralee Burton & Trudi Trask**

- a) **June Financials**
 - i) A lot of money going in and going out
 - ii) Phase II playground loan completely paid off
 - iii) We owe about \$30 000 from phase I and that is all
 - iv) FFN did well
 - v) Yearbooks did well
 - (1) Motion to approve June Financials:
 - (a) Kim Hafeman first
 - (b) Roseanne Kufeldt second
 - (c) All in favour, YES
- b) **July Financials**
 - i) Ambition Parkour is a bill from FFN that was not due until July
 - (1) Motion to approve July Financials:
 - (a) Kim Hafeman first
 - (b) Nicole G. second
 - (c) All in favour, YES
- c) **August Financials**
 - i) Interest Accrued
 - (1) Motion to approve August Financials:
 - (a) Kim Hafeman first
 - (b) Nicole G. second
 - (c) All in favour, YES

d) **Bank Signers**

- i) Previous bank signers:
 - (1) Jen Widmer
 - (2) Trudi Trask
 - (3) Renee Wooley
 - (4) Stephanie Becker
 - (5) Roseanne Kufeldt
 - (6) Terralee Burton
- ii) Roseanne Kufeldt makes motion to remove the following three bank signers:
 - (1) Jen Widmer, Renee Wooley, Stephanie Becker
 - (2) Second: Kim Hafeman
 - (3) All in favour: YES
- iii) Roseanne Kufeldt makes motion to add the following three bank signers:
 - (1) Ashley Rowan, Kim Hafeman, Ashleigh Christensen
 - (2) Second: Jenn Drever
 - (3) All in favour: YES

e) **September Financials**

- i) September financials will be available at the next meeting.
- ii) It was estimated that the pancake dinner generated a small profit for the PAC
- iii) It would be beneficial to implement better tracking at our events to estimate inventory and attendees at future events

6) **2024/2025 School Fundraisers**

- a) Basil Cooper Family Photos (Kim Hafeman)
 - i) Thanksgiving weekend oct 12/14 location TBD
 - ii) Tiffany Earl interested in taking this on next year
- b) Spirit Wear & Art Cards (Lisa Wilson)
 - i) Spirit wear will be coming out soon, all online
 - ii) Art cards dates TBD on this, it is always successful
- c) Yearbooks (Jenn Dyson)
 - i) Jessica Petrie passed along a timeline guide
 - ii) Reaching out to Pablo to see if he wants to help with graphics

7) **Fundraisers and Events**

- a) Welcome Back Coffee – Sept 3 (Kim Hafeman)
 - i) Went well
- b) Pancake Dinner – Sept 12 (Nicole G.)
 - i) Was successful but very short on volunteers
- c) Movie Night – December 5 (5-7pm)
 - i) Tiffany volunteered to lead this
- d) Hot Chocolate – February 13 (no lead yet)
- e) Spring Dance – April 25 (no lead yet)
- f) Family Fun Night – June 6 (Ashleigh Christensen)
- g) Hot Lunch – Wednesdays (Ashley Rowan & Mandy Franson)
 - i) No start date as of yet, information coming

8) **Playground Phase III - Trudi Trask**

- a) Trudi is interested in spearheading a phase III committee
- b) This may involve an accessibility consultant
- c) Nicole G. and Mme Bedard interested in sharing some previous info gathered about how to facilitate this through the district etc.

9) **Parent/School community education initiatives**

- a) COPAC could potentially give us some information about this

10) **Other items members would like to discuss:**

- a) Can we get our meetings on zoom?
 - i) Potentially, COPAC could get us a zoom account, Jenn Dyson to look into this, Nicole may be able to help with tech

11) **New Business:**

- a) Tentative meetings until the end of the year:
 - i) November 5 @ 6:30 PM – 8:00 PM (budget discussion)
 - ii) February 5 @ 6:30 PM – 8:00 PM
 - iii) April 10 @ 6:30 PM – 8:00 PM
 - iv) June 12 @ 6:30 PM – 8:00 PM

10 **Other Business/ Adjournment of Meeting:**

- a. No
- Motion to adjourn @ 8:07 PM:
 - o Kim Hafeman
 - o Adjourned.