



Dorothea Walker Elementary School

PAC General Meeting Minutes

January 14, 2025

Meeting Commenced at 6:33 pm

Attendees:

- a) Kim Hafeman –PAC President
- b) Rosie Kufeldt – Communications Representative
- c) Jenn Drever – PAC Secretary
- d) Trudi Trask – Past Treasurer / Member at Large
- e) Teralee Burton – Treasurer
- f) Nicole Goodis – PAC Vice President
- g) Jenn Dyson – COPAC representative
- h) Colleen Dickerson – Member at Large

DWE Administration:

- Marie Josee Bedard, Principal

Meeting Chaired by:

- DWE PAC President, Kim Hafeman

1) Approval of agenda and previous meeting minutes (Kim Hafeman)

- a) DWE PAC welcomes all parents of DWE students and DWE administration
- b) Territory Acknowledgement.
 - i) DWE PAC acknowledges that our community is located on the traditional, ancestral, unceded territory of the Syilx/Okanagan people.
- c) Motion to approve meeting minutes from December:
 - (1) First: Rosie
 - (2) Second: Nicole G.
 - (3) All in favour
- d) Motion to approve agenda for tonight's meeting:
 - (1) First: Trudi
 - (2) Second: Rosie
 - (3) All in favour

2) November & December 2024 Financials (Teralee Burton & Kim Hafeman)

- i) November – mostly expenses related to: hot lunch rollerblading expenses from last year, movie night, PAC bursary
 - (1) Kim forwards a motion to approve the November financials
 - (a) First: Nicole G.
 - (b) Second: Jenn Dyson
 - (c) All in favour
- ii) December – mostly income related to: art cards, family photos, movie night, spirit wear, hot lunch
 - (1) Kim forwards a motion to approve the December financials
 - (a) First: Nicole G.
 - (b) Second: Jenn Dyson
 - (c) All in favour
- iii) Review status of bank signers:

(1) One of the proposed bank signers from the September 2024 meeting has not been able to get to the bank during bank hours to update signing authority. As such, Kim is putting forward a motion to amend the bank signers to move the process along. Proposed as follows:

(a) Previous bank signers:

- (i) Jen Widmer
- (ii) Trudi Trask
- (iii) Renee Wooley
- (iv) Stephanie Becker
- (v) Roseanne Kufeldt
- (vi) Teralee Burton

(b) Kim Hafeman makes motion to remove the following three bank signers:

- (i) Jen Widmer, Renee Wooley, Stephanie Becker
- (ii) Second: Rosie
- (iii) All in favour: YES

(c) Roseanne Kufeldt makes motion to add the following two bank signers:

- (i) Ashley Rowan, Kim Hafeman
- (ii) Second: Nicole
- (iii) All in favour: YES

3) **Principal's Update (Marie-Josée Bedard)**

- a) Welcome back, happy new year! It was a smooth return to routine in January
- b) This week the grade 5/6's are playing basketball. It is only being run during lunch and there has been a great response because of this, there isn't a scheduling conflict like previous years being run after school
- c) Grade 4's really want to play and they are trying to make it work for them, if it is possible it will be on Friday at lunch
- d) Battle of the books is still going on but haven't had a meeting yet for 2025
- e) Grade 5's across the district are participating in a UBC survey that will be coming up the last week of January / First week of February called MDI. It stands for "Middle years Development Instrument". It is on a computer and the questions will be read aloud but can also be read individually depending on the students needs. The school looks at the results and when they are available, but will not single out individual children unless they opt in. Mme Bedard stated that these results may be shared with the PAC in the future.
- f) Jan 17 – Spirit Wear
- g) Jan 24 – PJ Day
- h) January 21 – Indigenous winter gathering for Grade 3 students that identify as having indigenous ancestry. It will be held at a different school for those it is applicable to.
- i) Another performing arts will be happening in January related to drumming
- j) February 14 is a pro-d day and then February 17 is family day
- k) Early dismissal Feb 27/28
- l) Musical being organized by Mme. Ball and will be held April 16/17. Parents are welcome. More details to follow about timing.
- m) Our school's track and field is May 7 then districts are June 5. This is excellent news because we won't have the same problem as last year when we had to put forward names for districts before the school competition had been finalized. This won't be a problem this year!

4) **School Fundraisers:**

- a) Hot Lunch (Kim on behalf of Ashley Rowan)
 - i) Ordering open for February & March
 - ii) February ordering closes Jan 22 @ 9PM
 - iii) March ordering closes Feb 19 @ 9PM
- b) Spirit Wear (Kim on behalf of Lisa Wilson)
 - i) Potential to do another spirit wear campaign in the Spring

5) **School Community Events (Kim Hafeman)**

- a) Hot Chocolate – February 13th right at the end of lunch
 - i) Volunteers: Ashley Rowan, Nicole, Colleen, Kim, Jenn Dyson, Carissa
 - ii) Kids need to bring mugs
- b) Spring Dance – April 25th (Kim on behalf of Tiffany Earl who volunteered to lead)
 - i) More volunteers needed or it may not be able to go on
 - ii) Serious discussion about if nobody else comes forward then we may have to cancel it this year
- c) Family Fun night – June 6th (Kim on behalf of Ashleigh Christensen)

6) **COPAC Update (Jenn Dyson)**

- a) SD23 budget presentation on February 3. You have to RSVP to come but it is open to anyone.
- b) Bylaws workshop on February 6, 2025
- c) Link to presentation about kids, smartphones and social media
<https://copac.sd23.bc.ca/Parents/internetsafety/Pages/default.aspx#/=>
- d) Grant “tire stewardship” February 14th deadline if we want to apply

7) **Other Business** – Playground (Trudi Trask)

- a) The tire stewardship grant and the Kal Tire grant. The problem is that once you get approved, you have to use the money within 18 months. We have decided not to apply for the grant for this year as there is currently a backlog for enhancement projects in the district and will reapply next year hoping that we will be higher on the list.

8) **Other Business** – Yearbook (Jenn Dyson)

- a) Jenn meeting with yearbook company and Mme. Bedard to start the process
- b) Cover contest: updating flyer to distribute week before spring break so the kids have a few weeks to work on it
 - i) Submissions due Monday, April 7
 - ii) Jenn will narrow down to approximately 15
 - iii) Voting at PAC meeting April 10
 - iv) Theme discussion: “Friendship at DWE”

9) **Adjournment of Meeting:**

- Motion to adjourn @ 8:03 PM:
 - o Nicole G.
 - o Adjourned.