



Dorothea Walker Elementary School

PAC General Meeting Minutes

April 10, 2025

Meeting Commenced at 6:42 pm

Attendees:

- a) Kim Hafeman –PAC President
- b) Rosie Kufeldt – Communications Representative
- c) Jenn Drever – PAC Secretary
- d) Lisa Wilson – Member at Large
- e) Ashley Rowan – Hot Lunch/ Member at Large
- f) Jenn Dyson – COPAC Representative
- g) Stephanie Lisk – Parent member
- h) Colleen Dickerson – Member at Large

DWE Administration:

- Mme. Christey Hughes, Principal

Meeting Chaired by:

- DWE PAC President, Kim Hafeman

1) Approval of agenda and previous meeting minutes (Kim Hafeman)

- a) DWE PAC welcomes all parents of DWE students and DWE administration
- b) Territory Acknowledgement.
 - i) DWE PAC acknowledges that our community is located on the traditional, ancestral, unceded territory of the Syilx/Okanagan people.
- c) Motion to approve agenda for tonight's meeting:
 - (1) First: Ashley R
 - (2) Second: Rosie K.
 - (3) All in favour
- d) Motion to approve meeting minutes from February:
 - (1) First: Rosie K.
 - (2) Second: Ashley R.
 - (3) All in favour

2) Principal's Update (Introducing Mme. Christey Hughes)

- i) School newsletters: some changes from previous format. Calendar first and less advertisements
 - (1) Parents are to please let Mme. Hughes know if you have questions or concerns about the newsletter or communications going home
- ii) There are two lunchtime supervisor positions currently available at the school. Please inquire if interested.
- iii) Mme. Hughes will be doing less crosswalk supervision because she wants to make herself available to students and parents if needed before and after school for potential meeting times.
- iv) School Musical "I Love Rock & Roll" coming up next week on Wednesday and Thursday. Mme. Ball is away this week due to unforeseen circumstances but she has put in countless hours of work to put this on for the students and families. The whole school is looking forward to it! Thank you to Mme. Ball for all of her efforts!
- v) Brief discussion with the parents in attendance about the start time of the school musical. Do parents want to see it shortly after the morning bell rings so they don't have to wait or is this time working for most? There could be consideration for potentially shifting for future events to start shortly after school drop off but for this year it will go on as planned.

- vi) Track and Field will be starting soon and Mme Newell is looking to find some volunteers for the Apple Bowl on May 7
- vii) Mme. Hughes went to Dorothea Walker as a child! Long history of teaching and working in administration, she is very excited to be back at this school.
- viii) Discussion as a group of a better way to communicate with parents for school reminders. Other schools have implemented texting, Mme Hughes asked the group if this would be of interest. Most in attendance would like to see if this is an option. Mme. Hughes will do some research and report back.

3) **School Fundraisers**

- a) Yearbook Update: Jenn Dyson
 - i) Vote on cover art among members in attendance tonight
 - ii) If the cost to us has not changed then we will keep the yearbook price of \$25 the same
 - iii) April 23-May 16 will be the window of time that yearbooks will be for sale
 - iv) Last year they ordered an additional 15 but they ran out last year, considering purchasing a few more extras this year
- b) Hot Lunch: Ashley Rowan
 - i) Since SOS has been sent out for volunteers, the hot lunch volunteer slots are now filled, which is very exciting
- c) Spirit Wear: Lisa Wilson
 - i) Spirit wear went home today, there were more than 40 orders sent home today!

4) **PAC Events**

- a) Spring Dance Update: Kim Hafeman
 - i) April 25 from 5-8
 - ii) DJ Haymaker
 - iii) Pizza, concession available to purchase. Can order pizza starting now. People are highly encouraged to pre-purchase pizza as night-of purchasing sold out last year.
 - iv) This is a NO DROP-OFF event
 - v) Volunteer sign up went out yesterday
- b) Family Fun Night: Kim Hafeman
 - i) Ashleigh had to step down as the lead
 - ii) Committee met last night
 - iii) There is a lot of work still to be done; some concern among PAC members present tonight regarding bookings that have not yet been made and we are less than two months from the event. Historically this event is a huge undertaking and it is unfair to the committee members to expect them to put the event on with this little lead time given the unforeseen circumstance of the lead stepping down.
 - iv) Mme. Hughes suggested we shift this to an afternoon event so it is still really fun for the kids but not as much pressure on the FFN committee members to take on as a fundraiser this close to June. Teachers expressed interest in putting something like this on too.
 - v) Tentative idea at this point but Mme. Hughes will bring to the staff and will circle back.

5) **Financial Update (Kim Hafeman on behalf of Teralee Burton)**

- a) February:
 - i) Money in through hot lunch website as well as interest in savings account
 - ii) \$8461 in chequing, \$59088 in savings, \$6162 in gaming
 - (1) First: Jenn D
 - (2) Second: Rosie K
 - (3) All In Favour
- b) March
 - i) \$7817 in chequing, \$59142 in savings, \$6160 in gaming
 - ii) All accounts balanced

iii) Motion to approve March financials:

- (1) First: Ashley R.
- (2) Second: Jenn D.
- (3) All in favour

6) **COPAC Update**

- a) AGM happening May 5
- b) BCCPAC AGM is happening May 23-25 in Prince George and online. DWE does not have a vote this year.
 - i) It sounds like this is the last chance that COPAC is giving to BCCPAC to represent them fairly or changes may be made next year.
- c) COPAC is trying to promote literacy and has asked questions about how to better gain access to these resources.

7) **Other items to discuss:**

- a) DWE Wishlist ask: Mme. Newell wants to get ribbons for Apple Bowl and thinks it is about \$400
 - i) Parents wondering where these came from before, discussion that there may not be a budget for this without family fun night.
- b) Celebratory pizza lunch for students that did extracurriculars at lunch (basketball, volleyball)
 - i) Concerns about this idea:
 - (1) The sports teams are only grades 5/6 and that it is not open to the other students
 - (2) If we fund this, will it always be expected in the future?
 - (3) Will there be jealousy from children who participated in non-sports clubs at the school?
 - (4) This request was declined by the PAC
- c) Concern that grade 3's at Dorothea walker not given as many extracurricular opportunities as older kids. Historically, intermediate grades had more sports opportunities etc but now we don't have all of the primary grades, grade 3 is our youngest cohort, which makes them feel excluded. Could we include the grade 3's more in future extracurricular planning?
- d) As of next year, we will need many new PAC representatives
 - i) President
 - ii) Communications Representative
 - iii) Many committee members
 - (1) Communication can go out to see if we can get some new members here
 - (2) Discussion that perhaps inviting the Bellevue Creek PAC and parents so they feel the transition is positive.

8) **Adjournment of Meeting:**

- a) **Next meeting May 15th @ 6:30PM via zoom to only discuss yearbook and family fun afternoon**
- Motion to adjourn @ 8:44 PM:
 - o Jenn D.
 - o Adjourned.