



Dorothea Walker Elementary School
Minutes of PAC Annual General Meeting
September 19, 2023
Meeting Commenced at 6:07 pm

Attendees:

- a) Jen Widmer – DWE PAC President
- b) Trudi Trask – Treasurer
- c) Jennifer Drever – Secretary
- d) Eduardo Martinez – COPAC Representative
- e) Roseanne Kufeldt – Communications Representative
- f) Nicole Goodis – PAC Vice President
- g) Lisa Wilson – Parent
- h) Kendra Dickson – Parent
- i) Kim Hafeman – Member at Large
- j) Ashley Rowan – Member at Large
- k) Jessica Petrie – Member at Large

DWE Administration:

- Marie Josee Bedard, Principal

Meeting Chaired by:

- DWE PAC President, Jen Widmer

1) Call to Order, Welcome, Approve previous meeting minutes & Approve agenda

- a) DWE PAC welcomes all parents of DWE students and DWE administration
- b) Territory Acknowledgement.
 - i) DWE PAC acknowledges that our community is located on the traditional, ancestral, unceded territory of the Syilx/Okanagan people.
- c) Motion to approve meeting minutes from June:
 - (1) Kim Hafeman
 - (2) Nicole Goodis
- d) Motion to approve agenda for tonight's meeting:
 - (1) First: Kim Hafeman
 - (2) Second: Nicole Goodis

2) Administration Update (Marie Josee Bedard)

- a) Interesting start to the school year. There was an unexpected number of new English students at the end of August so some of the English students weren't all assigned to classes on the first day of school, which was a bit hectic for administration. They did multi-age groups for the first two days until they had a new teacher approved by the district and were able to settle them into classes. This was very efficiently executed given the circumstances.
- b) DWE has 313 students here this year. Projections from district guessed no more than 300 this year. 341 students last year before grade 2's moved to Bellevue Creek.
- c) The school district board office is getting renovated. Some people have been relocated from the district level to work in this school as a temporary measure during their renovation, so if you see some new faces around the school, it could be district staff.
- d) Terry Fox run and assembly last Friday, this was fun for all of the students and a nice tradition.
- e) Truth and Reconciliation week next week. No school-wide events but teachers will be discussing orange shirt day and an assembly will likely take place with student participation
- f) No school October 2nd – Truth and Reconciliation Day in lieu

- g) No school October 6th – School Improvement non-instructional day
- h) No school on Oct 9th – Thanksgiving
- i) No school on Oct 20th – PD day
- j) This Friday is first spirit wear day (Navy)
- k) New playground equipment was installed. Some speculation that we may be able to raise the monkey bars with our new school dynamic being altered to older kids since plans initiated.
- l) Bathrooms at the back of the school were renovated during the summer. Very exciting
- m) Two school-wide goals for this year: improve problem-solving skills and increase social awareness
- n) School fees have been posted
- o) FSA provincial assessments for grade 4's coming up. Always some questions surrounding this. The teachers union sends out a flyer prompting the parent to opt out. This can be confusing for parents because they think it is coming from the school. It is not. This exam is a provincial assessment, not meant to stress the kids out. Typically, if parents decide to opt out then Mme. Bedard will call them directly to discuss. The reason the teacher's union doesn't like it is because the Fraser Institute uses it to rank schools, which is not always fair.
- p) School photos for individual children: October 12

DID YOU KNOW!?!?!?

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3) Financial Update& Budget Discussion – Trudi Trask

- a) June synopsis:
 - i) FFN totals including raffles, 50/50 and silent auction
 - ii) Last of hot lunch came in
 - iii) Spirit wear money in, yearbook money came in
 - iv) Ended June with \$113 000 in three separate accounts
- b) July synopsis:
 - i) Expenses:
 - (1) money that we committed to Dorothea Walker paid out \$2500
 - (2) Bellevue Creek payout \$3000
 - (3) Playground expenses
- c) August synopsis:
 - i) Made a small amount in interest
- d) September (not being approved at today's meeting but some notes to date):
 - i) Started school year with \$98 000, we made over \$53000 last school year
 - ii) Pancake dinner: roughly \$800 was made (this exceeded expectations of merely breaking even)
- e) Motion to approve June Financials:
 - i) First: Roseanne Kufeldt
 - ii) Second: Ashley Rowan
- f) Motion to approve July Financials:

- i) First: Roseanne Kufeldt
 - ii) Second: Ashley Rowan
- g) Motion to approve Aug Financials:
 - i) First: Roseanne Kufeldt
 - ii) Second: Ashley Rowan
- 4) PAC Executive Elections
 - a) Jen Widmer: PAC President
 - i) First: Roseanne Kufeldt
 - ii) Second: Trudi Trask
 - iii) All in Favour: YES
 - b) Nicole Goodis: PAC Vice President
 - i) First: Roseanne Kufeldt
 - ii) Second: Trudi Trask
 - iii) All in Favour: YES
 - c) Jen Widmer: PAC President
 - i) First: Roseanne Kufeldt
 - ii) Second: Trudi Trask
 - iii) All in Favour: YES
 - d) Terralee Burton & Trudi Trask as Co-treasurers
 - i) First: Roseanne Kufeldt
 - ii) Second: Jenn Drever
 - iii) All in favour: YES
 - e) Jennifer Drever: Secretary
 - i) First: Nicole Goodis
 - ii) Second: Roseanne Kufeldt
 - iii) All in Favour: YES
 - f) Eduardo Martinez: COPAC Representative
 - i) He would like to step down from COPAC representative so we are actively looking for a new COPAC representative
 - ii) He would like to stay on as a Member at Large and is willing to stay on until we find a replacement.
Please come forward if you are willing to join our PAC as a COPAC representative
 - iii) Note that the COPAC meetings are on zoom and are usually held on the first Monday of every month.
- 5) PAC Lead Roles
 - a) Hot Lunch Coordinator: Stephanie Becker
 - i) (Kim Hafeman has been a big support)
 - ii) Still a big need for volunteers to help with this, please reach out if you are able or interested!
 - b) Communications: Roseanne Kufeldt
 - c) Members at Large:
 - i) Ashleigh Christensen
 - ii) Stephanie Harlund
 - iii) Ashley Rowan
 - iv) Jessica Petrie
 - v) Kim Hafeman
 - vi) Lisa Wilson
 - vii) Eduardo Martinez
- 6) 2023 / 2024 fundraisers & events
 - a) Hot lunch started first thing in September and is running with two days right away so will likely be a huge success again!

- b) Basil Cooper photos – last weekend in October (29th weekend), location TBD
 - the parent who is organizing this won't be doing it next year because they will no longer be at the school as of next year so if we continue to do this, will have to find another coordinator next year
- c) Spirit wear & Grade 5/6 Year End shirts:
 - i) We need a new coordinator to spearhead this for the upcoming school year:
 - ii) Nicole Goodis volunteering
 - iii) Rosie and Jen are willing to help with sorting etc.
- d) Art Cards:
 - i) Lisa Wilson is taking this over from Kendra as a parent volunteer
 - ii) Mme Currie used to do this so Mme. Bedard will bring forward to teachers to see who can coordinate
- e) FFN:
 - i) Proposed Date: June 7, 2024
 - ii) This will allow us to lock in vendors early
- f) Yearbook:
 - i) Jessica Petrie: photos from teachers will start much earlier this year
 - ii) This will be Jessica's last year so she would love a support person: Eduardo volunteered to help
- g) Grade 5/6 Year End Committee:
 - i) Announcement to go out this week to ask for parent volunteers
- h) Movie Night (this will be a community event, not a fundraiser):
 - i) Kim Hafeman will lead this
 - ii) Proposed date: Thursday, November 23rd from 5-7pm
 - (1) Pajama party
 - (2) Pizza and popcorn
 - (3) Bring your own water bottle
- i) Welcome Back Pancake (this was a community event, not a fundraiser):
 - i) This was well-received by the parents and students
 - ii) Nicole Goodis will commit to doing it again next year
 - iii) The biggest issue this year was not having enough griddles. Five griddles the night before would be more ideal to be prepared for the crowd.
 - iv) Epic Events donated two extra bouncy castles. Very grateful for this
 - v) Estimation of about 600 pancakes – approximately 200 plates.
- j) Welcome back coffee:
 - i) Since we don't have the younger kids anymore and there are a lot of parents divided between two schools, there is meaningful discussion that this event might not be necessary, or if we do it again next year then maybe a different day?
- k) Other fundraisers (Growing Smiles, Purdy's, T-bones, Save on) all being put on hold for this school year as we are slowing down our fundraising initiatives now that we are almost finished fundraising for the playground.

7) Parent/ School Community Education

- a) This will be discussed at the next meeting

8) COPAC Update (Eduardo Martinez)

- a) The September meeting was a "welcome back" so not a big agenda for COPAC
- b) BCCPAC registration needs to be paid by December if we want to have a vote at the BCCPAC level
 - i) The CEO of BCCPAC resigned and former executive director is taking the role of the CEO
 - ii) Some concern over BCCPAC's transparency, we can discuss at next meeting if we want to be in good standing at all
 - iii) We need to send a list of our PAC president and COPAC representative and their emails
 - iv) Jeanette Watson – appointed member for event coordination, some planned upcoming events:
 - (a) Dan Duncan Zoom Meeting discussion of ADHD – zoom meeting October 17, 2023 from 7-9
 - (b) Treasurer 101 – succession planning for becoming PAC treasurer and the transition of the duties

(c) Paul Davis – in person event – internet safety discussion – date TBD

9) New Business:

- a) Proposal to ask district for water bottle filling station to be installed – COPAC representative to bring this forward, also Mme. Bedard willing to ask at the district level because there are other schools in our district that have them
- b) Spring Dance to be discussed next meeting
- c) Read and recycle to be discussed at next meeting
- d) Discussion of potentially creating a whatsapp chat for parents who like to volunteer occasionally

8. Other Business/ Adjournment of Meeting:

- a. Tuesday, November 7 @ 6 PM – PAC Budget discussion
- b. (November meeting planning to be longer as this will be our only other meeting this Fall

- Motion to adjourn @ 8:12 PM:

- o Jen Widmer
- o Adjourned.